EMC² CONVERTING FRAMEMAKER FILES TO PROCEDURE GENERATOR FORMAT In five easy steps...



Agenda

- 1. Mif2Go Overview
- 2. Conversion Process Overview
- 3. Conversion Process Architecture
- 4. My First Conversion At-A-Glance
- 5. What to Do With Each New Product Release
- 6. Buying Mif2Go



Mif2Go Overview

- Fast, accurate, and least expensive way to convert FrameMaker files to HTML, XML, printable Word RTF, HTML Help, and many more Help formats!
- Supported
 - FrameMaker 9, 8, 7.2, 7.1, 7.0, 6, or 5.5
 - Win2K, XP, Vista, or 7 (WinNT, 9x, and ME also supported)
- UNIX and Mac versions not available
- www.mif2go.com



Conversion Process Overview





Conversion Process Architecture

The Mif2rtf.ini contains the conversion settings.

Use the Mif2Go User Guide to play with the Mif2rtf.ini.

Note: If you delete the Mif2rtf.ini from the Output folder the process wont run.





My First Conversion At-A-Glance

- 1. Get the files
- 2. Install Mif2Go
- 3. Copy templates to Microsoft Templates dir
- 4. Create the source file infra and convert
- 5. Clean up, apply PG styles and break up into modules



Get the Files



a) Copy the Mif2Go and ProcedureGenerator folders and their contents from:

//COE_Public/IDD/PGtoFM/

b) Paste them onto your C:\ drive "as-is".





Install Mif2Go

Mif2Go Distribution Folder

C:/ProcedureGenerator/Mif2Go/ Mif2Go UNLICENSED Software/

- 1. Open Windows explorer and navigate to the Mif2Go distribution folder: C:/ProcedureGenerator/Mif2Go/Mif2Go UNLICENSED Software/
- 2. Exit FrameMaker, if you have it open.
- 3. Copy files from the Mif2Go distribution folder, and delete .cache from Plugins:

Сору:	d*.dll	to:	YourWindowsFolder\system32
Copy:	*.exe	to:	YourWindowsFolder\system32
Copy:	ugmif2go.chm	to:	YourWindowsFolder\Help
Copy:	m*.dll	to:	YourFrameMakerFolder\fminit\Plugins
Delete:	.cache	from:	YourFrameMakerFolder\fminit\Plugins

where YourWindowsFolder is most likely C:\Windows, and YourFrameMakerFolder is something like:

C:\Program Files\Adobe\FrameMaker'



Perform a Mif2Go Test Run



In FrameMaker:

- Open C:\ProcedureGenerator \Sources\Tutorial\SampleFile.fm
- Select File > Set Up Mif2Go Export
 > in the Choose Project dialog box:
 - Next to Path, select the button with the elipses [...]
 - Browse to C:\ProcedureGenerator \Output
 - Click OK twice
- Select File > Save Using Mif2Go, and click the OK button.
- Browse to the Output folder and look for SampleFile.rtf.

Choose Proje	ect 💽
Name	SampleFile 🗸
Path	ProcedureGenerator\Sources\Tutorial\
Format	Word 8/97 Print RTF
	Add Modify Delete
Huh?	OK Cancel



Install Word Macros and Templates

3

Copy all folders and files in:

C:\ProcedureGenerator\00Templates\Word Templates and Macros\



...and paste them to your Microsoft Office Templates dir: For example:

C:\Users\<user>\AppData\Roaming\Microsoft\Templates\



Create Source File Infra and Convert



To create the PG infrastructure in the source file:

- a) Open the file you want to convert and SampleFile.fm
- b) Import formats from SampleFile.fm
- c) Mark start and end of PG modules
- d) Handle images
- e) Control what is displayed
- f) Convert Yourfile.fm to RTF using Mif2Go







and end in your source file.

for PG.

module.

a) Open YourFile.fm and SampleFile.fr

In FrameMaker:

- Open C:\ProcedureGenerator\ 00Templates\ SampleFile.fm and the file you want to convert (we will refer to this file as YourFile.fm)
- NOTE: If you wish to convert multiple files simultaneously, create a book and add all of the files that you wish to convert to the book (we will refer to this file as FilesToConvert.book).



b) Import Formats from SampleFile.fm

Put the cursor focus on YourFile.fm or all of the files in FilesToConvert.book and select File > Import Formats

- a) In the Import from
 Document drop-down >
 select SampleFile.fm
- b) Check ONLY the Paragraph Formats, Color Definitions and Conditional Text Settings checkboxes
- c) Click Import





Tip

Turn on text symbols Select View > Text Symbols



Show conditional text dialog box Select Special > Conditional Text > Conditional Text...

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c) Mark Start and End of PG Modules



Use the PDF from Dylan to know which modules you need.

At a module's start insert %START_<PGModuleName.doc>%

For example:

If you want to name the module Product_Release_Procedure.doc insert: **%START_Product_Release_Procedure.doc**%

At a module's end insert %STOP%

For these tags to work, you must:

- apply the Show in Procedure Generator condition.
- apply the PGBreaks paragraph format.
- Not include spaces in the filenames.



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d) Handle Images



- Every graphic must be in an anchored frame and the anchored frame must be in a one of the anchor paragraph formats (z1Anchor, z2Anchor, z3Anchor)
- Every graphic must be imported twice:
 - In the resolution for print (I use 96 dpi, the default screen dpi)
 - In the resolution for PG (I use 250 dpi)
- Apply the Hide in Procedure Generator condition to the zAnchor paragraph tag, the anchored frame and the image that are meant for print.
- Apply the Show in Procedure Generator condition to the zAnchor paragraph tag, the anchored frame and the image that are meant for PG.



e) Decide What Isn't Displayed



Apply Hide in Procedure Generator condition to hide any content that IS NOT required in the PG output, such as:

- Any zAnchor paragraph tags, anchored frames and images that are meant for print.
- Any references to documents or procedures outside of the current procedure. For example: See the xxx Guide for more info.
- Footnotes (number/letter and text). Footnotes in tables must be recreated for PG. Create a number/letter in the Cell style of the text being footnoted, and add text in Body style directly below the table. Keep the same numbering and text as the original footnote.



e) Hide Text in PG Example



Apply Hide in Procedure Generator condition to any content that is NOT required in the PG output.

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EMC² where information lives

e) Decide What is Displayed



Apply Show in Procedure Generator condition to any content that IS required ONLY in the PG output (and not in your other files), such as:

- The %START% and %STOP% tags.
- Any zAnchor paragraph tags, anchored frames and images that are meant for PG.
- Footnotes in tables must be recreated for PG. Create a number/letter in the Cell style of the text being footnoted, and add text in Body style directly below the table. Keep the same numbering and text as the original footnote.



e) Show Text in PG Example



Apply Show in Procedure Generator condition to any content that is ONLY required in the PG output.

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f) Convert Yourfile.fm to RTF



- In FrameMaker > select File > Save Using Mif2Go, and click the OK button twice.
 - NOTE: You can use the Set Up Mif2Go option before you Save Using Mif2Go and define a different Output folder, but you must copy the mif2Go.ini to any Output folder you create.
- Open the C:\ProcedureGenerator\Output folder and look for Yourfile.rtf.



Clean up, Apply Styles and Break-up



This part is performed in Word. In this part of the process, you will:

- a) Open your converted file/s (Yourfile.rtf) in Word
- b) Attach the PG templates
- c) Run macros to clean up the converted file/s
- d) Run the PG1 macro to create the PG modules



a) Open the Converted File/s



NOTE: It is important that you perform these steps exactly as they are written or the outcome may be unexpected.

- 1. Open MSWord*
- 2. Select the Office Button (B) and select Open
- 3. Browse to the PG Output folder, and select Yourfile.rtf.

* You MUST open Word first and only then your file.



b) Attaching the Templates 1/2



Display Word Options

- 1. Click Office Button
- 2. Click Word Options

Display Templates and Add-ins dialog box

- 1. Select Add-Ins
- 2. In the Manage Drop-Down, select Templates
- 3. Click Go...

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b) Attaching the Templates 2/2



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- 3. Click Add... > Select CellPG_Macros_temp1_6.dot and click OK
- 4. Click Add... > Select PG.dotm and click OK



c) Cleaning Up The Converted File/s

Select the Developer Tab
 Click Macros

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The Macros dialog box appears.

- 3. Run the following macros to clean up your file, and set up the page structure:
 - RemoveAllBookmarks
 - Delete_char_styles
 - Delete_unused_styles_v2
 - PageSetupCelPG

Macros		? 🔀
Macro name:		
RemoveAllBookmarks		Run
CAUTION CreateThisFile DANGER	^	Step Into
Delete_char_styles Delete_unused_styles_v2		Edit
PageSetupCelPG PG1	=	Create
RemoveAllBookmarks RmAlphaNum		Delete

d) Creating PG Modules

Select the Developer Tab
 Click Macros

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	Home Insert Page Li	yout References Mailings Re	view View Developer		
Visual Basic	Macros	Aa Aa 🔄 📑 🖉 Design Mode Properties Group ~	Structure Expansion Packs		
Code		Controls	XML Protect		
	View Macros (Alt+F8) 2 3 4 5 View the list of macros, from which you can run, create, or delete a macro. anication between all sites, the system will send report about all sites unication problem between sites, the system may sen unication problem between sites, the system may sen eports depends of the number of isolated sites. For example, the system may sen about all sites anication problem between sites, the system may sen anication problem between sites.				

3. Run the PG1 macro to break up your *.rtf file into PG modules with a *.doc extension.

Macros	? 🗙	
Macro name:		
PG1		Run
CAUTION CreateThisFile DANCER	-	Step Into
Delete_char_styles Delete_unused_styles_v2		Edit
PageSetupCelPG PG1	=	<u>C</u> reate
RemoveAllBookmarks RmAlphaNum		Delete

The modules are created in the same folder as your RTF file.



What to Do With Each New Product Release

- 1. If there is new content (sections):
 - a) A week before you go to publish, send Dylan Kim a PDF with change bars or track changes on any new sections/chapters.
 - b) Dylan will send you an email if he needs any extra modules created for the new content.
- 2. Open the file you wish to convert in FM:
 - a) If this file doesn't already contain the PG infrastructure: Import paragraph formats, conditional settings and color definitions from a file containing them. Otherwise:
 - b) Show the conditions: Show in Procedure Generator and Hide in Procedure Generator
 - c) Turn on **Condition Indicators**



What to Do With Each New Product Release

- 3. If Dylan needed new sections, add the appropriate %START% and %STOP% tags. Otherwise:
- 4. Look for new images, and handle appropriately.
- 5. Look for new/changed footnotes, and handle appropriately.
- 6. Ensure conditions are applied correctly.
- 7. Look for added references to external materials, and condition them out.



What to Do With Each New Product Release

- 8. Save Using Mif2Go
- 9. Open Word, then open the converted RTF file, and attach the templates.
- 10. Check that the RTF file came out well, if not, fix the FM file and go back to step 8.
- **11.**Run the macros for file cleanup and pagination.
- 12. Run the PG1 macro to break the RTF file into PG (*.doc) modules.
- **13**.Send the *.doc files to Dylan.



Buying Mif2Go

- Buy Mif2Go
 - Single-seat license is \$295; annual renewal \$75
 - Pricing for multiple copies and site license: <u>http://www.omsys.com/dcl/pricing.htm</u>



THANK YOU

